

Deer Park Driving School LLC Policies and Procedures

1. Washington state requires that students be 15 years old minimum by the first day of class
2. Course package and expectations
 - Minimum length of 5 weeks and must be completed within 9 months
 - 30 hours of classroom instruction
 - 5 hours behind-the-wheel instructional drives
 - 1 hour observation drive
 - 4 hours of driving simulation in lieu of a 6th behind-the-wheel instructional drive
 - Passing score of a minimum 80% on all assessments, including the course final
3. Course Fees
 - Course fee is \$625; \$100 non-refundable deposit is due at time of registration, the remaining balance by the 1st day of class
 - Refunds are allowed up until 48 hours before the first class
 - A \$50 fee will incur for the following reasons:
 - i. Not showing up for an instructional drive
 - ii. Showing up for drives without a permit
 - iii. Having to repeat an instructional drive
 - Fees must be paid before another drive can be scheduled
 - \$90 1-hour instructional drive (lessons outside of drivers ed)
4. Testing Fees
 - \$30 DOL state Knowledge Exam
 - \$70 DOL state skills test; Ignition Interlock Device requirement for a personal vehicle
 - \$70 DOL state skills test; Deer Park Driving School vehicle
5. Classroom Attendance
 - Course enrollment cannot occur after the 3rd session of class
 - Late students will not be accepted into classes, that day would be counted as absent
 - No more than 3 classes may be missed; no penalty fee for missing classes
 - Any missed classes must be made up; call or email for make up dates
6. Course Failure and Repeats
 - Failing to complete the course final within three attempts or the whole course within 9 months
 - If more than three classes are missed, disenrolled from the course occurs without a refund; to re-enroll, a new course fee is required and sessions start over
 - Expulsion will occur for inappropriate behavior, inattentiveness, using non-inclusive language, cheating, or evidence of illegal drug or alcohol use. Expulsion is at the discretion of the school; this will result without the possibility of refund or re-enrollment
7. Classroom Guidelines
 - Parent/guardian meeting is the first hour of class on the first day
 - Phones and other electronic devices should be turned off or down; no earbuds
 - Students will be held responsible for any damage to supplies and/or equipment caused by mistreatment or careless behavior

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8. Behind-The-Wheel Guidelines

- The instructional permit is required for instructional drives; showing up for a drive without a permit is considered a no show and applicable fees will apply
- Drives start and finish at our school location
- The observational drive may be scheduled by phone, email, or in person and must be completed prior to the last class session
- Allow for at least five days between instructional drives for practice time
- Students are required to meet at least level three (met) in order to get credit for a drive; criteria expectations are attached in the parent's night email
- Drives that do not meet the standard will have to be made up; \$50 fee applies
- Four hours of driving simulation are required and included in the curriculum

9. Consent for audio/visual recording

- Vehicles, classrooms/testing areas are recorded for insurance and training purposes
- Data remains private; it will not be shared with the general public
- By signing this form you are granting Deer Park Driving School LLC permission & consent to record

I have received the information of Washington state's intermediate licensing, requirements, restrictions, and penalties found here: www.dol.wa.gov/driverslicense/teens.html.

Parent Initial: _____

I understand that Deer Park Driving School LLC will not certify that the course has been completed with the Washington State Department of Licensing until all course requirements are met, along with tuition and any other applicable fees paid.

Student Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____